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*"Nobody else has ethics and standards this high. Keep in mind, accredited programs and exams are recognized by the government."*

*"... real experience, accredited degree education, ethics, and continuing education are all required by the AAPM®."*

*"People get wrapped up in the old way of doing things, and forget that accredited government recognized programs provided superior education, training, assessment, and professional development.."*

#### *This Month's Tip:*

#### *Your PC's Anything Key*

**Take a look at the Windows key. It can't quite do everything, but it can help you to streamline the time you spend on the computer.**

**[See the tips from Navitend](#)**



### MOTIVATING MESSAGES

by George Mentz, JD, MBA, CWM®, MPM®, QFP

Facts should be put in terms people can relate to and the message should be easy to understand. A startling fact can help motivate a person to seek change.

Explain why it is important to stop wasting resources. Where possible, present benefits in terms of cost savings, resources saved, customer satisfaction, corporate and personal responsibility towards future generations. Present information so it stands out; avoid being redundant or boring. Use startling facts. Personalize information and relate it to what a person already knows. *Page 111*  
<http://certifiedprojectmanager.us/Management-Consulting-and-MBA-Handbook-AAPM.pdf>

### AAPM® RECOMMENDED READ **Metaphysical Project Management - The Key to Abundance**

By: Dr. George Mentz, JD, MBA, DSS, QFP

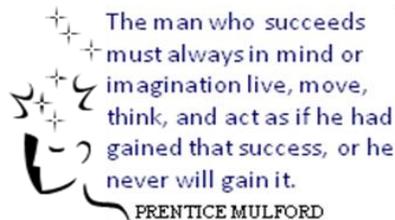
Prosperity rests upon a moral and quasi spiritual foundation. The foundation consists of the Eight Pillars which include: Energy, Economy, Integrity, System, Sympathy, Sincerity, Impartiality and Self-Reliance.

#### 1 ENERGY

Energy should be directed and focused upon what you want to expand in your life. Negative focus can lead to a debilitating daily existence of frustration. Therefore, the concentration of your thoughts upon the best and being your best (in mind and action) can lead to a life of harmonious and effective living.

Read the PM Metaphysics Article at: [website](http://certifiedprojectmanager.us/metaphysical.html)

<http://certifiedprojectmanager.us/metaphysical.html>



### BE A STAKEHOLDER OF THE THOMAS A. EDISON PAPERS PROJECT

by Michele Guttenberger, MPM®

Most of Thomas Edison's important and incidental written notes have been preserved. However, for many years the only way to view these written collections was to put in a records request to the Thomas Edison Museum in West Orange, NJ. Finding the topics written in Edison's own handwriting and likewise replies to his correspondence is a tedious journey. Only the few have had the privilege to view these documents in their original form. But the biggest challenge was to have them organized into a rational collection

To a document archeologist this can be a very interesting expedition of discovery. They get to know Thomas Edison in a virtual open and personal way. After all, you may be the first set of eyes in over a hundred years to view both these great and trivial details. Stuck in between those jotted lab notes may be the lab sundry bills that Edison was notoriously delinquent in paying. A team of editors/scholars at Rutgers, State University of New Jersey are plying their expertise to the Thomas A. Edison Papers Project. It is one of the most ambitious editing projects ever undertaken by an American university. It has spanned decades and includes 5 million pages of documents. This project has scanned these documents into an electronic repository to be viewed by the whole virtual world. Now the chief goal of the Edison Papers team is producing a fifteen-volume book edition of transcribed and interpreted documents. It will provide an overview of Edison's life and career but also significant resources for understanding the development of all his pioneering technology.

Because of the extensive archiving work done by the Edison Papers Project, writers can be inspired on relative innovations or just tantalizing trivia. Here is a page from Edison's personal diary:

<http://edison.rutgers.edu/images/dl/dl0009.jpg>

Treasures such as these can only come from great document expedition projects.

If you want to help champion a great Project Team on this trek, then here is the link to make a donation:

<http://edison.rutgers.edu/help.htm>

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powered by [careerbuilder.com](http://careerbuilder.com)

#### 7 TIPS FOR IMPROVING EMAIL ETIQUETTE

Despite tons of practice, it seems that email etiquette is still something most of us are working to perfect."

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